



NEW MEXICO

Early Childhood

Education & Care Department

CNM In^genuity, Inc.

Scholarship and Wage Supplement Program

505.224.ECEC (3232)

info@ececdscholarship.org

STUDENT ACKNOWLEDGEMENT

This is an acknowledgement between you, the scholar, and your Scholarship Coach for the duration of your participation in the ECECD (Early Childhood Education and Care Department) Comprehensive Early Childhood Scholarship. This scholarship represents an amazing opportunity and comes with various responsibilities.

Please read the information below carefully. Once you have read all the responsibilities, **sign below and upload it to your individual link within three business days.**

As an ECECD Early Childhood Scholarship recipient, I agree to the following:

- To work in an ECECD funded, licensed, or registered program
 - continue working a minimum of 20 hours a week
 - commit to remaining at an ECECD Early Childhood licensed or funded center for at least one year after the acknowledgement ends
- To be enrolled in a qualified program at a participating NM Higher Education Institution
- To submit all required documentation ONLY through my individual upload link
 - submit employment verification documents each semester
 - submit a copy of my student ID showing my student ID number
 - submit a degree plan for a qualified program of study
 - submit a copy of my class schedule with coursework that reflects my degree plan
 - submit all book receipts within the current semester with ALL required information (student name, ID number, title of textbook, and proof of purchase). NOTE: Books charged to student accounts will not be reimbursed
 - submit my Final Grades within 15 days after the close of the current semester
 - submit proof of all Diplomas or Certificates obtained during my time as a scholar with the ECECD Scholarship Program within 15 days of achievement
- To regularly communicate with my Scholarship Coach
 - notify my Scholarship Coach IMMEDIATELY of any changes in my employment, contact information, or education enrollment
 - notify my Scholarship Coach IMMEDIATELY of any barriers or challenges in completing courses successfully. NOTE: courses must be passed with a C grade or higher
 - notify my Scholarship Coach IMMEDIATELY of a dropped/added, withdrawn, or incomplete course. NOTE: The ECECD Early Childhood Scholarship does not pay for classes that must be re-taken due to withdrawal, drop, or failure to earn a C grade or higher

By signing below, I acknowledge that I understand the following:

- I am responsible for submitting all the necessary documents in a timely manner
- This scholarship pays AFTER all additional grants have been awarded
- This acknowledgement is contingent on the availability of funds
- Tuition invoices and textbook reimbursements may take up to 30 days for processing upon receiving all required documentation
- We cannot fund your scholarship or textbook reimbursement if any of the above documents are missing from your file
- ALL tuition payments will be made directly to the Higher Education Institutions

Signature of Scholar

Printed Name

Date